

VILLAGE OF MORRISVILLE WATER AND LIGHT DEPARTMENT MEETING MINUTES

May 1, 2019
Wednesday

5:30 PM
MW&L Office

PRESENT:

Trustees: Todd Deuso, Brad Limoge and Tom Snipp
Staff: Craig Myotte and Kevin Newton
Guests: Ira Marvin, Steve Leach

1) CALL REGULAR MEETING TO ORDER:

Chair Deuso called the meeting to order at 5:30 PM.

2) CONSIDER AGENDA ADJUSTMENTS:

Craig asked to add two items to the agenda under other business. A discussion of the Sub. #3 transformer purchase and a discussion of the commissioning of the Trombley solar project were added under other business.

3) APPROVE MINUTES OF REGULAR MEETING HELD APRIL 17, 2019:

On a **motion** by Trustee Snipp and seconded by Trustee Limoge, the board unanimously approved (3-0) the minutes of the regular meeting held on April 17, 2019 as presented.

4) APPROVE PAYMENT TO TOWN FOR PLANNING/ZONING SERVICES JAN. TO JUN. 2019:

The Trustees discussed the invoice from the Town for planning/zoning services. The rate has not changed since at least 2013. The current rate is \$7,000 per year. The Trustees discussed increasing the rate.

On a **motion** by Trustee Limoge and seconded by Trustee Snipp, the board unanimously approved (3-0) increasing payment to the Town for services from Todd Thomas for 2019 from \$7,000 to \$8,000 per year to be billed every 6 months at a value of \$4,000.

5) OTHER BUSINESS:

The sampling plan for 2019 has been prepared and forwarded to the sewer committee. The Town's members of the committee are currently not available. A meeting of the sewer committee will be convened in the near future to discuss the plan.

Craig has drafted an RFP to send out to Executive Search (ES) firms. Craig hopes to have proposals back from ES firms in time for the Trustees to review at their May 15 meeting.

Craig covered tree trimming at the meeting. For 2019, Craig recommended continuing with Tree R Us. Craig met with Dylan and Dakota Holbrook. They are buying the business

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from their father. They will be the 3rd generation running the business. They are willing to hold rates for 2019 at 2018 rates. They stated we are being charged at a lower rate than VEC. The Trustees accepted Craig's recommendation for 2019 trimming. For the future, staff will present and review an RFP with the Trustee at their second meeting in September 2019. The RFP will be issued on Oct. 1 with responses due Oct. 31. A three year contract will be approved in November covering 2020-2022.

The Trustees had a brief discussion of the meeting held with VEC on April 17. VEC provided a summary of their areas of strength and were interested in providing services and discussing synergies further. Overall, Trustees Snipp and Limoge were impressed with their staff and list of capabilities.

The Trustees discussed meeting dates for July and August. Typically it is difficult to get a quorum at meetings in the summer. The Trustees agreed to hold only one meeting for these months. The meeting for July will be held on 7/17. The meeting for August will be held on 8/14. Craig will send an email to the Trustees informing them of this change.

Craig provided the status of advertising and interest received in the Trustee vacancy. Craig did 2 postings in the Front Porch Forum, posted the opening where other meeting warnings are posted and put an ad in the local paper. Only one inquiry was received. The person withdrew from consideration with a conflict on the meeting date.

Craig summarized the meeting he had with Habitat for Humanity (Judy Bickford and Josh Goldstein). They were looking for sewer allocation fees to be waived for 2 houses to be built in the Village. The Trustees discussed the matter and options for helping.

On a **motion** by Trustee Limoge and seconded by Trustee Snipp, the board unanimously approved (3-0) to allow Habitat for Humanity to defer payment of the sewer allocation fee until the house is occupied and pay the sewer allocation fee over 5 years with no interest charged.

Craig reviewed the bids received for the transformer at Sub. #3 from Cooper and ABB. Cooper's bid came in \$30,000 less than ABB at \$110,000.

Craig informed the Trustees that the commercial operation of the Trombley solar project is nearing and expected to occur in the next few weeks. Craig is not sure what type of a ceremony is planned but will let the Trustees know once plans are finalized.

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6) EXECUTIVE SESSION:

Trustee Limoge made a motion to go into executive session to discuss governance matters. Trustee Snipp seconded the motions and the Trustees went into Executive Session at 6:20 PM.

The Trustees came out of Executive Session at 6:50 PM.

7) PUBLIC MEETING:

None.

8) ADJOURN REGULAR MEETING:

Chair Deuso adjourned the meeting at 6:50 PM

NOTE: The next regular meeting will be held **Wednesday May 15, 2019** at MW&L.

Attest: Brad Limoge