

VILLAGE OF MORRISVILLE  
WATER AND LIGHT REGULAR MEETING MINUTES

February 2, 2022  
Wednesday

5:30PM  
MW&L Office

PRESENT:

Trustees: Carl Fortune, Tom Snipp, Brad Limoge (via Zoom), and Bob Heanue (arrived at 5:34)

Staff: Penny Jones, Kevin Newton, Pete Crowley

Absent: Todd Deuso

Public: None

1) CALL REGULAR MEETING TO ORDER:

Chairman Fortune called the meeting to order at 5:31 PM.

2) CONSIDER AGENDA ADJUSTMENTS:

Penny wants to add the approval of the change orders for the Northline Utilities substation #3 work. On a **motion** by Trustee Limoge and seconded by Trustee Snipp, the board approved (3-0) adding to the agenda after Item #5 the approval of the change order for the Northline Utilities substation #3 work.

3) APPROVE MINUTES OF REGULAR MEETING HELD JANUARY 19, 2022:

On a **motion** by Trustee Limoge and seconded by Trustee Snipp, the board approved (3-0) the minutes of the regular meeting held on January 19, 2022.

4) APPROVE CHECK REGISTERS 1/21, 1/25 & 1/26:

On a **motion** by Trustee Limoge and seconded by Trustee Snipp, the board approved (3-0) check registers 1/21, 1/25 & 1/26.

5) APPROVE VILLAGE MEETING DATE CHANGE:

The Board needs to approve the delay of the Annual Village meeting. They discussed when to hold the meeting and decided on August 8, 2022. A charter change would be required to permanently change the date. On a **motion** by Trustee Heanue and seconded by Trustee Snipp, the board approved (4-0) changing the date of the 2022 Annual Village meeting to August 8, 2022.

6) APPROVE CHANGE ORDER FOR NORTHLINE UTILITIES SUBSTATION #3 WORK:

Our engineers, PLM, emailed a memo that there were five change orders from Northline totaling \$48,940.09. The memo clearly explains each change order the need for it. We had a different engineer start this process in 2017-2018 and materials were purchased based on her drawings. Northline found the clearances insufficient so a lot of those materials were unusable. Some materials were still usable but required extra work from Northline to make space. Pete is working on returning the unused material. The substation is complete, we just need to find a good day to cut it over and want to work around Copley Hospital's surgery schedule in case the switchover was not successful. The delay in the completion of the sub (which was not very long) during the cold of January proved that Sub 5 can carry the entire load. Now that Sub 3 can also carry the entire load, we have much more flexibility in maintenance and making upgrades to Sub 5. On a **motion** by Trustee Snipp and seconded by Trustee Heanue, the board approved (4-0) the change order for Northline Utilities substation #3 work totaling \$48,940.09.

7) OTHER BUSINESS:

- a. Management Update. Kevin got a call about Copley possibly planning a daycare facility behind Mansfield Orthopedics with the sewer connecting to the sewer line that serves Mansfield Orthopedics and Copley Terrace. When Lamoille Area Housing Partnership built the sewer line across the country club to Maple Street to serve Copley Terrace, it was never certified. When Copley wanted to connect the Manor, Grimes informed them it needed to be certified first. Grimes dug up the manholes and got the line certified and connected the Manor. The Country Club connects at a different location. We can find no records of the Village owning this sewer line. If that area is going to be developed, there either needs to be a communal pump station to get sewer to Washington Highway or upgrade that line across the Country Club to Maple Street and deed it to the Village. Penny has been mostly concentrating on Controller duties for year-end reports, 1099's, W-2's, etc. Lost Nation has finally sent their missing WR43 reports. The audit was scheduled for the week of February 14 but Penny asked the auditors if the audit could be pushed out. The auditors welcomed this information as they are having staffing issues. Historically we always had the audit in February so the financials could be available for the Annual Meeting in April. With the Annual Meeting being delayed, we may be able to delay the audit, as long as VPPSA has no issues. Kevin needs to determine why electric demand is so high at Well #2.
- b. Water Source Protection Area update. John dug up a 2005 wellhead study which made the delineation for the WSPA. Based on this report, the State has changed its determination allowing septic on the Vernet property in the proposed location. Even though the Board does not have any jurisdiction over someone else's property, they will invite Mr. Vernet to the next meeting where they will officially vote NOT in favor of allowing development within the source protection area of his property.
- c. Green River update. The dam stability analysis funds that the State recently approved will not be coming to MW&L, but for the State to have the study done. There will be a meeting on March 4<sup>th</sup> with ANR and MWL to discuss this study, among other things, to ensure the study provides FERC with what they need. The State is not allowed to purchase the Green River dam from MW&L with the Leahy ear-mark money.
- d. VPPSA Update, A low-middle income housing agency wants to make loans available for customers to make improvements to their homes and they want the utility to be the vehicle to bill these customers. MW&L would get an administrative fee for handling it. Many details still to be worked out but this is not something that we have to do. Penny recommended postponing it for now and Trustee Heanue agreed. The State has approved our loan application to GPS our water system.
- e. Any other Business to come before the meeting. None

8) PUBLIC COMMENTS:

None.

9) EXECUTIVE SESSION:

At 6:40 PM, on a **motion** by Trustee Heanue and seconded by Trustee Snipp, the board approved (4-0) to go into executive session to discuss **a)** item(s) excepted from open meeting per Title 1 VSA § 313 (a)(2), negotiating or securing of real estate purchase or lease options and to discuss **b)** item(s) excepted from open meeting per Title 1 VSA § 313 (a)(1)(B), labor relations agreements with employees. The board came out of executive session at 7:25 PM.

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10) ADJOURN REGULAR MEETING:

On a **motion** by Trustee Heanue and seconded by Trustee Snipp, the board approved (4-0) to adjourn the meeting at 7:25 PM.

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Attest: Tom Snipp